

## **Medical Records Fee Schedule**

This fee schedule applies only to Community Memorial Healthcare patients.

### **Paper Copies**

Pages 1 – 20, no charge  
21 pages or more, \$.25 per page up to 250 pages

Paper copies are available up to a maximum of 250 pages. Requests over 250 pages are saved onto a CD or USB at a fee of \$6.50.

Requests that take over one hour to process are charged at the rate of clerical time of \$4.00 per quarter hour in addition to the CD/USB fee of \$6.50.

### **Email**

Pages 1 – 20, no charge  
21 pages or more, \$6.50

Files that are too large to be delivered via email are mailed.

Requests that take over one hour to process are charged at the rate of clerical time of \$4.00 per quarter hour in addition to the CD/USB fee of \$6.50.

### **Fax**

Pages 1 – 20, no charge  
21 pages or more, \$.25 per page  
Requests over 21 pages are mailed

### **CD/USB Drive**

Minimum fee of \$6.50  
Diagnostic images, \$6.50 per CD

Requests that take over one hour to process are charged at the rate of clerical time of \$4.00 per quarter hour in addition to the CD/USB fee of \$6.50.